

CACFP FIELD TRIP REQUEST

Field trip meals that are not approved cannot be claimed. It is recommended that requests be mailed or faxed in at least one week prior to field trip for approval. To be filed along with other monthly CACFP records.

TO: USOE/Child Nutrition Programs

CENTER NAME: _____ Agreement # _____

DATE SUBMITTED: _____

We are taking a field trip to (place) _____

on (date) _____ (Time) _____ a.m./p.m. and will serve (circle one) Breakfast,

AM Snack, Lunch, PM Snack, Dinner, Evening Snack. We plan to serve the following meal

components:

Milk _____

Meat/alternate _____

Fruit/vegetable _____

Fruit/vegetable _____

Grains/breads alternate _____

If the meal requires milk or other perishable items, the following method will be used to maintain a proper cooling temperature:

Hand washing facilities provided: _____

Child Nutrition Programs Approving Signature	Date